



REQUEST FOR ASSISTANCE (RFA) FORM INTAKE INTERVIEW LOG

<u>Date:</u>	<u>Interviewer:</u>	RFA #17 – 09
<u>Name of Person(s) Requesting Assistance:</u> [REDACTED] and [REDACTED]		
<u>Contact Numbers (telephone, e-mail, etc.):</u> [REDACTED] or [REDACTED] and [REDACTED]		
<u>Status of Person(s) Interviewed (title, position, student status, etc.):</u> WWU students		
<u>Requested Assistance Pertaining To (name, position, policy, project, etc.):</u> [REDACTED]		

To the best of your knowledge, please fill out the following:

Interviewee Status: Male ☒ Female ☐ Administrator ☐ Faculty ☐ Staff ☐ Student ☒
 Concern Regarding: Male ☒ Female ☐ Administrator ☐ Faculty ☐ Staff ☐ Student ☒

Category: *(Please check at least one)*

- | | | | | |
|--|---|---|-------------------------------------|--|
| <input type="checkbox"/> Age | <input type="checkbox"/> Color | <input type="checkbox"/> Creed | <input type="checkbox"/> Disability | <input type="checkbox"/> Veteran Status |
| <input type="checkbox"/> Marital Status | <input type="checkbox"/> National Origin | <input type="checkbox"/> Race | <input type="checkbox"/> Religion | <input type="checkbox"/> Retaliation |
| <input type="checkbox"/> Sex/Gender | <input checked="" type="checkbox"/> Sexual Harassment | <input type="checkbox"/> Sexual Orientation | <input type="checkbox"/> Employment | <input type="checkbox"/> Genetic Information |
| <input type="checkbox"/> Gender Identity or Expression | | | | |

Time Line		
Date	Item	Comments
1/27/17	[REDACTED] visited the EO Office to see MC. MC was not available to talk but indicated he would call [REDACTED]	
1/30/17	MC calls and schedules appointment with [REDACTED]	
1/31/17	Mohammed Cato meets with [REDACTED] and [REDACTED] to discuss concerns of threats and harassment	[REDACTED] and [REDACTED] allege that student [REDACTED] has been engaging in harassing and threatening behavior towards them through the online dating Grindr.

2/1/17	Mohammed Cato meets with [REDACTED]	See notes in file.
2/1/17	Mohammed Cato and Mallory Sullivan meet with [REDACTED]	See notes in file.
2/14/17	MC meets with [REDACTED] to review allegations	See allegations in file.
2/15/17	MC meets with [REDACTED] to review allegations	See allegations in file.
2/23/17	MC reviews allegations with SGS and MS	Based on allegations and personal statements, EOO discusses whether or not Office of Student Life is better suited to conduct investigation since complaint is centered around alleged threat and misappropriation of someone's likeness as opposed to Title IX issues.
2/27/17	MC calls Michael Sledge to discuss concerns raised by [REDACTED] and [REDACTED]	Sledge agrees that Office of Student Life is most appropriate office to handle concerns and indicates that he will inform Jessica Stillwell, Student Conduct Officer
2/29/17	MC calls [REDACTED] and [REDACTED] individually to inform them that Office of Student of Life will handle their complaint and to see if they have any concerns	[REDACTED] and [REDACTED] both indicate that they have no concerns with the Office of Student Life and thank MC for his assistance
2/29/17	MC leaves a voicemail for Jessica Stillwell to discuss the complaint. JS is out sick	
3/3/17	MC meets with JS to provide her with background information and personal statements from [REDACTED] and [REDACTED]	
?????	[REDACTED] withdraws from Western	